



## **RESOLUTION 20-R-05**

### **Rules of Procedure for the 2020-2021 Council Year**

**WHEREAS**, the Council of the City of Harrington is given the authority to determine the time and place of its regular meeting, its own rules of procedure, and the order of business by § 9.1 and § 10.1 of the Charter of the City of Harrington.

**NOW, THEREFORE, BE IT RESOLVED** that the regularly scheduled meetings of the City Council shall be held on the third Monday of each month at 7:00 p.m. and workshops or special meetings shall be held as needed on the first Monday of each month at 6:30 p.m.; however, if a city holiday falls on a scheduled meeting night, said meeting may be held the following night (Tuesday), and meetings may be rescheduled by a majority vote of the City Council; and

**BE IT FURTHER RESOLVED** that the order of business for each regular meeting of the Council of the City of Harrington shall be as follows:

1. Open Forum (15 minutes prior to official meeting)
2. Call to Order
3. Invocation
4. Roll Call
5. Public Presentations (tributes, proclamations, etc.), if any
6. City Manager Updates
7. Minutes
8. Financial Report
9. Old Business
10. New Business
11. Public Comments
12. City Council Comments
13. Executive Session
14. Adjourn

**BE IT FURTHER RESOLVED** that the order of business for each workshop or special meeting of the Council of the City of Harrington shall be as follows:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Presentations (tributes, proclamations, etc.), if any
5. City Manager Updates

6. Harrington Fire Company
7. Committee Updates
8. Items for discussion and/or action
9. Public Comments
10. City Council Comments
11. Executive Session (special meeting only)
12. Adjourn

**BE IT FURTHER RESOLVED** that meeting agendas shall be prepared in accordance to open meeting requirements of the Freedom of Information Act (FOIA) and the City Council Agenda Preparation Policy; and

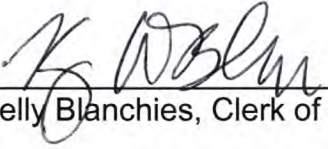
**BE IT FURTHER RESOLVED** that additional workshops or special meetings may be called by the Mayor, as needed, with notification to all Council Members and conformance to all FOIA requirements; and

**BE IT FURTHER RESOLVED** that the cancellation of any meeting of the City Council shall be at the discretion of the Mayor.

**THEREFORE, BE IT FURTHER RESOLVED** that this Resolution was adopted by a majority of the City Council of Harrington on this 1<sup>st</sup> day of June 2020.

  
\_\_\_\_\_  
Anthony R. Moyer, Mayor

Attest:

  
\_\_\_\_\_  
Kelly Blanchies, Clerk of Council

June 1, 2020  
\_\_\_\_\_  
Date